



MEMBERSHIP APPLICATION FORM (SME CATEGORIES)

1. NAME OF ORGANIZATION _____
PHYSICAL ADDRESS _____
P.O. BOX _____ CODE _____
TELEPHONE _____ MOBILE _____
FAX _____ EMAIL _____
2. CONTACT PERSON _____
POSITION _____
TELEPHONE _____ MOBILE _____
3. NATURE OF BUSINESS _____
4. SECTOR _____
5. JOINING FEE: KSH.10,000/= (PAYABLE ONCE)
6. CATEGORY OF MEMBERSHIP: (Tier 1 or 2 as per guidelines provided below): _____
7. SIGNED BY: NAME _____
POSITION _____
SIGNATURE _____
DATE _____

OFFICIAL STAMP:

APPLICATION GUIDELINES

1. This membership category is designed for SME Organisations that have been in business operation for the following period since date of registration:

SME Tier 1 – More than 2 years but less than 5 years

SME Tier 2 – More than 5 years but less than 10 years

Fee Structure

Tier	Joining Fee (one-off)	Subscription Fee
1	Ksh.10,000/=	KSh.20,000/= p.a.
2	Ksh.10,000/=	KSh.50,000/= p.a.

2. A potential member is required to make an **application for consideration** and will be required to abide by the following terms & conditions;
- Provide the following:
 - Certificate of Incorporation
 - PIN Certificate
 - List of Company Directors (on an Official Company Letterhead)
 - The duly completed application form annexed above
 - Submit the completed application form and supporting documentation either through Hardcopies to KEPSA Office or through Softcopies via Email; membership@kepsa.or.ke
 - Once the application is approved, pay the Joining Fee and Annual Subscription. Payment details to be provided.

3. Please Note:

- Membership runs from January to December of every year.
- Subscriptions can be prorated for members who join within the year and instalment payments are acceptable.